

St. Mary's WinterFest 2024
Arts & Craft Fair
Vendor Agreement
Friday, Dec. 6, 11 a.m. to 6 p.m.
Saturday, Dec. 7, 9 a.m. to 2:00 p.m.
St. Mary's Church
6849 Oak Street Milton, FL 32570
850-623-2905

Email: Caroline Thompson, Inside Vendor Coordinator: cthompson57@gmail.com and Mimi Hamilton, outside vendor Coordinator and church contact: stmarysmiltonflorida@gmail.com

RENTAL COST

Inside: 6 ft table and 2 chairs

Fri & Sat-- \$55.00 for inner tables ~~and \$65 for outer tables with electricity~~ **SOLD OUT**

(Parish Hall will be locked on Friday night—NO OFFICIAL SECURITY AT ANY TIME ALL WEEKEND)

Outside: 10x10 ft Space, \$30.00 daily OR both days for \$50.00

Vendors provide overhead cover, chairs and tables

Food Trucks park on Oak Street, which will be closed off to traffic during the event.

SET-UP TIMES (NO LATE SET UPS)

Thursday, 5:00 pm—8:00 pm (inside tables only)

Friday, 8:00am-10:30am--All tables & booths must be set up & ready to open by **11am Friday.**

Outside –Saturday Only– 7:30am-8:45am

Winterfest Arts & Craft Hours

Friday, Dec. 6 11am to 6pm

Saturday, Dec. 7 9am to 2:00pm

VENDOR TERMS OF AGREEMENT

- Vendors are responsible for collecting and reporting their own sales tax
- St. Mary's reserves the right to approve items offered for sale by vendor
- Keep general walkways & exits clear for traffic and not impede pedestrian right of way in aisles, exits or sidewalks.
- \$35.00 Returned Check Fee
- 7 day cancellation notice prior to event in order to receive refunds, **no rain date.**
- Outside vendors will be refunded half the vendor fee if rained out. Each vendor must request a refund by email.
- Space is not confirmed until payment received.

↓ *Return bottom-half after completion, along with the appropriate vendor fee. Keep top information for your records.*

Check Payable: St. Mary's Episcopal Church

Mail to: St. Mary's 6849 Oak Street, Milton, FL 32570

Remove this bottom half and send in with your vendor fee. Thank you. Please Print.

Vendor intends to use space for the purpose of selling-- _____

Inside \$55.00 _____ ~~or \$65 _____ (larger area and electricity)~~ **SOLD OUT**

Outside \$30.00 per day _____ or \$50.00 both days _____

(Specify Day)

Vendor Name _____ Phone number _____

Email _____

Address _____

LIABILITY FOR INJURY

St. Mary's Church shall not be liable for any loss, injury, death or damage to any person or property which at any time may be suffered or sustained by vendor or any person who may be using, occupying or visiting rented premises. The vendor shall indemnify St. Mary's Church against all claims, liability, loss or damage whatsoever on account of such injury, death or damage.

Vendor Signature _____ Date _____